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PUBLIC WORKS COMMITTEE MINUTES 6-26-14

Call to order

Todd Klahn called meeting to order about 6:03 pm.

Present: Chair Todd Klahn, John McNaughton, Zach Leavy.

Also Present: President Walsten, Director of Public Works Director Mark A. Langer.

Approve committee minutes of 4-22-14

McNaughton moved to approve, second by Klahn and carried unanimously.

2 Hydrant Replacements

The committee discussed the 2014 budgeted amounts for replacing two fire hydrants. There is \$8000.00 earmarked for this year, and with the extra money spent this past winter in the water department the question was raised if we should wait another year and not spend these funds right now. After discussion the committee agreed to proceed with this project as planned.

Commissioner of Railroads letter

Langer distributed a letter he received and it shows future railroad work happening in municipalities north of the Village of Brooklyn. Although this is informational Langer suggested the committee look at the costs associated with these municipalities railroad work being done. Walsten stated she received this letter also.

Lift Station Maintenance Contract

The lift station maintenance contract with LW Allen for 2014, and Utilities Director Spilde would like approvals to extend this 2-5 years if the contractor would be agreeable. Discussion followed about how the Village has several long term contracts and with good pricing. Also having known costs help in the budgeting process. McNaughton suggested that the Village could do a supplement or addendum to the contractor's 2014 pricing if the Village Board was open to this. The committee agreed that Spilde should discuss this with the contractor and bring a contract extension to a future Board meeting for discussion and possible approval.

Office Computers

Langer said that although this committee directed Public Works to proceed with this project at the April meeting there were several additional meetings/discussions that kind of put it back in a holding pattern. Langer said that it's his understanding that the Hall may no longer want to be part of Public Works RFP so can we just proceed before we have any major issues? Discussion followed. Walsten asked about the scada system? Langer said that will be asked for in the 2015 budget. Discussion on IT work and costs associated with the equipment. Langer said that Public Works will be using Strand for their IT/setup etc. McNaughton said we need to get this done, and moved to proceed with finalizing pricing before we lose everything. Second by Leavy and carried unanimously.

Utilities Report

Noted items: Well #2 generator is operational with scada work yet to be completed, no updates on winter costs-FEMA, lead and copper sampling completed and good, WET testing is proceeding, grouting of sewer main to lift station has been done, and VFD (variable frequency drive) card issues at WWTP.

Public Works Report

Noted items: Pumped Lincoln St storm water sump, weed and grass letters, sold some more recycling, helped with Green co dairy days (brought in extra Oregon Correctional personnel Monday and Tuesday to help catch up), FCC radio license has been renewed to 6-16-24, BBC contracts ending and final payment being made soon with 2 year clock starting for CDBG funds (some discussion followed), BBC NOT (notice of termination) erosion paperwork has been completed, two cemetery burials (creamains), lots of mowing, and Smithfield outlet and bubbler repaired.

Next Meeting-Thursday 7-17-14 6:00pm**Adjourn**

McNaughton moved to adjourn at 6:36 pm. Second by Leavy and carried.

Respectfully submitted – Mark A. Langer, Public Works Director – 608-455-1842